



Meeting Minutes
June 19, 2019 – First Citizens National Bank

Members in attendance:

Bonnie Shaw - First Citizens National Bank
Tami Galloway – Marion Technical College
Leanna Barnes – Vaughn Industries
Laurie Vent - Upper Sandusky Schools
Angie Morelock – Vanguard-Sentinel Career & Technology Centers
Scott Moore – Open Door Resource Center
Kyle McColly – Wyandot County Recycling Center
Brian Kimmel - Kimmel Corporation
Tammy Groves – Wyandot Memorial Hospital
Laura Gier – Wyandot County Job and Family Services
Steve Seitz – Wyandot County Commissioner
Jennifer Rathburn – Village of Carey
Frank Gibson – Tri-Rivers RAMTEC / Collaborative Facilitator
Jason Eibling – Mid-American Therapy / Wyandot Chamber of Commerce
Greg Moon – Wyandot County Economic Development

Call to Order:

Jason Eibling called the meeting to order at 8:15 a.m.

Introductions & Opening Comments:

- Introductions were given
- Jason provided a quick organizational recap

Speaker – Mayor Jennifer Rathburn, Carey:

- Mayor Rathburn provided an overview of the current state of the Village, its recent and ongoing projects, and what the municipality is doing to address business needs in the community followed by a question and answer session.
 - Major efforts included infrastructure upgrades, supporting the new housing development in town, conducting business visits, and more recently focusing on assistance for investment in the downtown area.

Outreach Planning

- Jason provided a list and asked for ideas surrounding community groups where we could get the word out about the WETF. Those groups included:
 - Rotary (Scott Moore will schedule something in August)
 - Safety Council (Steve Seitz will present most likely in July)
 - Wyandot County Young Professionals (On their August meeting agenda)
 - Lions Club
 - Carey Kiwanis



- Local food pantry operators were also suggested as a good source to understand the reasons people may be out of work or not working
- Greg will work on updating the WETF PowerPoint presentation in case it would be applicable for use with any of these community groups

Themes - Action Teams Breakout:

Teams broke out into working sessions and then shared their updates and ongoing tasks with the larger group. Each team was tasked with emailing their progress notes to Greg so the Working Action Plan document could be updated and referenced as a go-to document for members moving forward.

Communication: *(Team leads: Leanna Barnes & Deana Piekos)*

- A WETF LinkedIn group was created, and outreach has begun to targeted HR contacts.
 - Thus far many have joined including Uni-Grip, Schmidt Machine, Custom Glass Solutions, Vaughn Industries, and Engineered Wire Products among others.
- Communication and formal invitations will continue, and this resource will be the main information sharing point for the HR Network.
- Communication will also not focus much at this time on career fairs. Due to the lack of attendance, it was noted that fresh ideas surrounding this event next year are necessary, and would be revisited in the future.

Attraction: *(Team lead: Kyle McColly)*

- Student Loan Assistance – The Village of Carey hired new fiscal officer 2 weeks ago. Allowing her time to acclimate before tasking with funding mechanisms possible for the program.
- Wyandot Marketing Video – We researched potential project costs from area video production suppliers, which will likely be well out of our budget.
 - Want to use all local assistance, and cost will primarily lie in video editing. Tom Griffin has verbally confirmed his willingness to take on this task.
 - Will reach out to local photographers and camera enthusiasts to capture video at upcoming community events (car show at Harrison Smith Park, fireworks, Wyanstock), and plans to meet the last week of July.

Retention: *(Team lead: Bonnie Shaw)*

- Daycare – Amanda Fleming is following up with Apostolic Church of God on their upcoming daycare offering, but was unavailable for today's meeting.
- New Goal – Would like to offer an educational session for local businesses surrounding best practices in employee retention. This would be accomplished as a joint offering with the Wyandot Chamber.

Education: *(Team lead: Laurie Vent)*

- Drafting a letter to send to employers to ask them for willingness to connect with a student (or students) by offering some way for them to get involved with the company (i.e. a part-time job, internship, exploration, etc).
 - Planning to use the talking points of the letter to design a survey as a follow-up if needed. Then based on responses, start to match students to employers in the fall.



- Also considering the idea of teacher boot camps as professional development to help teachers become aware of local businesses and plan ways to incorporate what they learn into lessons throughout the year.
- It was noted that Mr. Wheeler, Upper Sandusky Middle School Principal, is planning to take his teachers (grades 6, 7, 8) on a tour of Sentinel to learn about what is offered there (most likely in February).

Next Meeting:

July 17th (3rd Wednesday of the month) at First Citizens National Bank.

Meeting Adjourned