

**Wyandot Employment Task Force
Meeting Minutes
September 19, 2018 – First Citizens National Bank**

Members in attendance:

Steve Seitz – Wyandot County Commissioner
Heather Ward - Kalmbach Feeds
Tammy Groves – Wyandot Memorial Hospital
Lyneen Reinschell – Angeline Industries
Kelly Shroll – Blanchard Valley Medical Center
Bonnie Shaw - First Citizens National Bank
Laura Gier – Wyandot County Job & Family Services
Jennie Dranschak – Kasai North America
Frank Gibson - Facilitator
Laurie Vent - Upper Sandusky Schools
Leanna Barnes - Vaughn Industries
Greg Kimmel - Kimmel Corporation
Kyle McColly – Wyandot County Recycling SWD
Greg Moon – Wyandot Economic Development / Wyandot Chamber of Commerce
Jason Eibling – Mid-American Therapy / Wyandot Chamber of Commerce
Kathy Gras – Wyandot Chamber of Commerce

Call to Order:

Jason Eibling called the meeting to order at 8:05 a.m.

Introductions:

Stakeholders in attendance introduced themselves and their professional responsibilities.

Action/Initiative Updates:

Updates were given surrounding possible action items since the inaugural meeting in August:

- **Understanding Worker Needs:**
 - Kathy Gras provided and discussed the results of the initial Wyandot workforce survey that was distributed during the Wyandot County Fair.
 - 70 individuals completed the survey, but it will continue to be made available online
 - Jenni Dranschak mentioned Kasai would hold a benefits fair in October, and invited the Taskforce to set up a table to gather more responses to the survey.
 - Others around the table shared ideas of specific efforts they undertook to survey their employees.
- **Connection Students to Career Opportunities:**
 - Leanna Barnes noted that Vaughn Industries had scheduled two different opportunities to address Upper Sandusky High School students through the career exploration classes.
 - Laurie Vent noted other local businesses had begun showing more interest in addressing the students, and the high school has a new program able to place students in work experience opportunities. Currently USHS is working with Wyandot Memorial Hospital to create some of these internship/job-shadowing opportunities.

- Kelly Shroll discussed Blanchard Valley's 10-week summer internship program designed to engage local students before they seek outside education in the medical field and increase awareness of local opportunities.
- Laura Gier explained multiple programs available through the Jobs and Family Services office that engages youth in local work experiences. The CCMEP program places youth at various worksites and covers their wages.
- Greg Moon provided an update on the Strada Education Network grant that he, Frank Gibson, and Laurie Vent had collaborated to apply for. The grant framework laid out a process to create career pathing, or job shadowing/internship opportunities at up to 15 local employers. This would instill many transferrable skills in students, and introduce them to various local worksites. At the culmination of a student's completion in the program, they would receive a certificate or credential signifying successful completion. Wyandot County did not receive the grant, but the framework laid out in the application will continue to be pursued.
- Welcome Wagon/Not from the Area
- Housing Availability Action
- HR Group Formation
 - No new to reports on these 3 items.

New Action Items:

- Mission Statement
 - The compiled responses to the question of "What should the overarching goal of this network be?" were reviewed to create a new mission statement. After laying out many of the key works and ideas surrounding the Wyandot Employment Task Force, a concise mission statement was formulated:
 - *"To passionately connect talent with employment opportunities."*
- Identification of goals
 - The group then set out to identify specific, measurable goals in pursuit of the new mission statement.
 - In addition to the current objectives already being carried out, Social Media and Communication were two focus points that quickly rose to the topics of discussion.
 - Some potential, specific action items mentioned under these objectives were to identify the current assets we have available to us, and to expand on those communication channels.
 - While no action items were assigned to those in the taskforce, follow up emails will be used to pursue these items prior to the next meeting.

New Members:

Jason asked whether the taskforce should solicit new members to enhance the group's effectiveness moving forward. It was suggested that more educational partners from the county be engaged to take part in the effort. It was also noted that the amount of local businesses and sectors they represent were adequate to move forward without having too many voices in the room.

Scheduling of next Task Force Meeting:

October 10th 2018 – 8:00 a.m. at First Citizens National Bank in Upper Sandusky

Meeting Adjourned