



***Mission: “To passionately connect talent with employment opportunities”***

**Meeting Minutes  
September 18, 2019 - The First Citizens National Bank**

**Attendance:**

Bonnie Shaw - The First Citizens National Bank  
Steve Seitz – Wyandot County Commissioner  
Greg Moon – Wyandot Economic Development  
Amanda Fleming – Wyandot Chamber of Commerce  
Pat McCauley – Treasurer of State Office  
Tammy Groves – Wyandot Memorial Hospital  
Laurie Vent – Upper Sandusky Schools  
Lu Cooke – Lt. Governors Office  
Frank Gibson – North Central Ohio Region Manufacturers Workforce Alliance  
Scott Moore - Open Door Resource Center  
Kyle McColly – Wyandot County Solid Waste Management District  
Deana Piekos – Custom Glass Solutions  
Leanna Barnes – Vaughn Industries

**Call to Order:**

Greg Moon called the meeting to order at 8:15 a.m.

**Events & Progress Sharing:**

Members shared information about recent meetings they had attended to share information and progress of the WETF:

- Greg announced that progress had been made with the Wyandot County Community Foundation’s new potential fund for local workforce development efforts. A draft flyer and brochure were developed to market the potential fund. Still waiting on the Foundation to make a final determination to establish it.
- Amanda provided an update on Senator Portman’s visit to Wyandot County to discuss workforce issues locally and nationwide. The senator has new legislation in place to enhance the use of federal grants for expanded education and training options.
- Greg share that the Wyandot County Young Professionals agreed to fund up to \$2,000 for the creation of the countywide marketing video that falls under the Attraction team. A video production company, Dead Shark Productions, out of Tiffin will be used to capture and edit the video.
- It was shared through email and announced that the Carey High School Career Fair would take place on Sept. 24<sup>th</sup>. WETF members to attend included Vaughn Industries, First

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- Frank announced the next meeting of the North Central Ohio Regional Industry Manufacturers Workforce Alliance was Sept. 26<sup>th</sup> at Tri-Rivers in Marion. All were invited to attend.
- Greg also announced that he helped to organize a meeting to focus on workforce and community awareness at Liqui-Box the following morning. Many local public and private leaders as well as area educational institutions will be attending.

### **Themes - Action Teams Breakout:**

Teams broke out into working sessions and devised ongoing tasks working toward their individual action items. Progress and plans were then shared with the larger group:

- Communication: Will finalize list of contacts for the HR Network and deliver that list to the education team so their communication to employers can be delivered. Also will be researching career fair best practices.
- Attraction: Marketing video planning was discussed including the desired locations to capture video footage as well as a potential script or narrative.
- Retention: Announced they would like to offer employee retention focused classes based on the Getting Ahead concepts and taught by Scott Moore. These will include concurrent offerings in both Upper Sandusky and Carey. Dates and locations will need to be decided.
- Education: An employer engagement letter was developed – Bonnie offered to make it a fillable PDF for easier completion and return. Planning to distribute the letter to area employers to find new partnerships for business and student opportunities. Laurie also announced the middle school teachers would be touring Sentinel in Tiffin during the month of February.

### **Next Meeting:**

October 16<sup>th</sup> (3<sup>rd</sup> Wednesday of the month) at First Citizens National Bank.

**Meeting Adjourned**

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